



Keyworth Primary School

Part of the Bessemer and Keyworth Federation

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Head of School: Ray Capper

Wednesday 3rd March 2021

School return for all children – March 2021

Dear Parents/Carers,

We are looking forward to welcoming all Keyworth families back to school from **Monday 8th March**. It feels like it has been a long time since December so please share with your children how excited the staff are to have everybody back on Monday! Although Keyworth already has over 100 children in school, next week will again be slightly different to what the children have been used to in recent months so it is important to remind everyone of the systems in place. As I said in my most recent newsletter, the school plan will be almost exactly the same as it was during the autumn term when the school was open to everyone. We have used the latest government guidance to amend our plan and risk assessment, with the following being the two key changes at school:

1. All staff have been offered twice-weekly *Lateral Flow Covid tests*, which has been in operation for over a month;
2. Staff have been encouraged to use face coverings in communal areas when inside e.g. walking around the school, in the lunch hall etc. As before, staff do not need to wear face coverings in classrooms but can choose to do so if they so wish.

Full details of the government guidance which we have referenced can be found using the link below and you can find our updated risk assessment on the front page of the school website:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Attendance

From Monday, school will be **compulsory for all children**, unless the school has received a letter from a child's GP. Schools have a duty to monitor children's attendance with this information then being shared with Southwark Council. If you have any concerns about your child/ren returning to school, please do let us know and we would be more than happy to discuss this with you and offer you some support and reassurance.

As before, we will be staggering our school day and asking parents/carers to use the correct gate during drop-off and collection, meaning parents/carers will need to walk round to the correct gate in order to access the school. This includes for siblings as we need to avoid unnecessary mixing as well as disruption to the school day. Please note that children need to arrive to school at the correct time, otherwise they will be recorded on the register as being late. We will of course consider individual circumstances in terms of punctuality to school.

While I understand that this may well be an inconvenience to you, every decision we make is to keep the children, families and staff of Keyworth as safe as possible so I trust that you will support us with this.

Below shows details of drop-offs and collections:

Year group	Start time	End time	Arrival/departure gate
Little Stars	8:55am	11:55am	Gaza Street
Morning Nursery	8:45am	11:45am	Gaza Street
All day Nursery	8:45am	3:30pm	Gaza Street
Reception	9:00am	3:30pm	Gaza Street
Year 1	8:45am	3:15pm	Faunce Street
Year 2	9:00am	3:30am	Faunce Street
Year 3	9:00am	3:30pm	Doddington Grove
Year 4	8:45am	3:15pm	Gaza Street
Year 5	8:45am	3:15pm	Doddington Grove
Year 6	8:30am	3:00pm	Doddington Grove
Breakfast club	8:00am – 8:30am	School start time	Faunce Street
Afterschool club	3:15pm	5:55pm (collect from 5:30pm where possible)	Sharsted Street

Summary of measures

- The expectation regarding social/physical distancing is that this is not possible to maintain, particularly in younger children so this should not be used as the primary tool for keeping children safe; reducing the number of different contacts is key. Therefore, all children will remain in year group bubbles throughout the day and will only be with children from their own year group (for lessons, breaks and lunchtimes). Staff working across a year group will remain the same, where possible. We will encourage social/physical distancing when we are able to and particularly for children in KS2.
- Frequent handwashing and good hygiene regimes are key measures that schools are to employ. There will be regular handwashing timetabled throughout the day and frequently used resources will be cleaned. All children in year 2 upwards will have their own individual stationery packs. The lunch hall will be cleaned between year group sittings. There will continue to be a daily deep clean of the school with additional cleaning of toilets and communal areas taking place throughout the day.
- To accommodate all children in a classroom and limit the spread of infection, from year 2 upwards children will be sitting in rows facing the class teacher. This is not possible or appropriate for children in younger year groups.
- The school day will continue to be staggered with children having different times for arriving at and leaving school, as well as different breaks and lunchtimes. Zones have been created in the playground to allow year group bubbles to remain separate from each other and mass gatherings like assemblies will only be done in year groups or remotely.

- All children will be provided with a school lunch. However, it is not currently possible to provide every child with a hot lunch each day without year groups mixing. Therefore, we will continue with the plan from last term with all children in KS1 and KS2 having alternate days for hot and cold lunches. Children in the Early Years will be provided with a hot lunch every day.

Packed lunches provided by the school – w/b 08.03.21					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
12:00 – 12:30	Year 2	Year 1	Year 2	Year 1	Year 2
12:30 – 1:00	Year 4	Year 3	Year 4	Year 3	Year 4
1:00 – 1:30	Year 5	Year 6	Year 5	Year 6	Year 5

Packed lunches provided by the school – w/b 15.03.21					
Time	Monday	Tuesday	Wednesday	Thursday	Friday
12:00 – 12:30	Year 1	Year 2	Year 1	Year 2	Year 1
12:30 – 1:00	Year 3	Year 4	Year 3	Year 4	Year 3
1:00 – 1:30	Year 6	Year 5	Year 6	Year 5	Year 6

- Children are able to bring packed lunches, book bags and a labelled water bottle to school, if they have one. Again, we can accommodate scooters and bikes, however if there are too many in school we will have to reverse this decision. I would ask parents/carers to help us by ensuring that any items that are brought to school are checked and cleaned daily, and are only brought to school if absolutely necessary.
- Children should wear their school uniform to school which should be cleaned as regularly as possible. On days where the children have PE, children should wear their PE kit rather than school uniform.
- *Breakfast club* will resume for all year groups with children eating their breakfast in year group bubbles. Children who are attending *Breakfast club* should arrive to school between 8:00am and 8:30am via Faunce Street gate.
- *Afterschool club* will resume, currently for children in Reception to Year 5. Please refer to previous correspondence from Moynul about *Afterschool club* and **contact the school office to confirm your child's attendance**. As we are running a childcare facility for Crampton Primary School too, we need to ensure that we have appropriate levels of staffing across both sites so require advanced notice of *Afterschool club* attendance.
- To make the full reopening work, we really need the help of parents/carers. While we can ensure that the measures that we implement in school follow the government guidance in trying to keep everyone as safe as possible, a successful return will be a community effort:
 - Parents/carers are still not allowed to enter the school premises. Children should be dropped off and collected from outside the school gates. If you need to contact a member of staff, please call or email the school office who will be able to assist you with this. Access to the school will only be made through appointments and only if necessary;
 - Please make sure that your child/ren arrive to and are collected from school on time. This is to limit the number of people at the school gates at any one time;

- Maintain a 2-metre distance from other people while waiting outside of the school gates;
- Wear a face covering if you are unable to maintain a 2-metre distance from other people at drop-off and collection;
- As soon as you drop-off/collect your child/ren, please move as far away from the school gates as possible. I know that many of our families have friends that they will want to catch up with but we need to limit the number of people in and around the school site;
- Only 1 adult to drop-off/collect children from school;
- Encourage your child/ren to only bring to school what is absolutely necessary and regularly clean any items that go between home and school;
- Support the school in limiting bubble closures by not sending your child/ren to school if they have Covid symptoms and seek medical advice if they do, as well as continuing to follow the government's lockdown restrictions when away from school;
- Communicate with us if you have any question/queries. Keyworth has shown that it can only work if the school and our families work together.

Recovery plan

We know that this has been an extremely difficult time for the children so we have created a *recovery plan* which details actions we are going to take to support them when they return and going forward. We are using the phrase 'recovery' as opposed to 'catch-up' as the phrase catch-up suggests that the children are behind and they may think that this is their fault. Our *recovery plan* will focus on the academic as well as the social/emotional impact of the last year. We will provide you with further details of this in the coming weeks.

It is almost coming up to a year since Keyworth was first asked to close by the government when the country went into lockdown in March 2020. It has been a very long year with lots of information to digest and changes to absorb. While it still continues to be challenging for the staff and families of Keyworth, I would ask that we all put in one final effort to do our best to ensure that any future impact on the children is limited. We may well have to close bubbles again as a result of confirmed Covid cases, however we can reduce the risk by following the measures that we have in place. Other local schools have been more greatly impacted than Keyworth in terms of closures – some may argue that this is down to luck, whereas I feel that this is because we have all pulled together and stuck to the rules. This really is a community effort and I would like to thank you all in advance for your support and cooperation – we can do this!

Kind regards,

Ray Capper

Head of School