



Keyworth Primary School

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Executive Headteacher: Sarah Beard **Head of School:** Elizabeth Mariott

Monday, 21 November 2016

Dear Parents and Carers,

Parents Evening

Monday 7th November & Tuesday 8th November 2016

You are invited to come and meet your child's teacher(s) and discuss your child's progress over the last term!

This year, all Parents Evening appointments will be booked through ParentMail. This means that you will not be able to arrange an appointment with your child's teacher unless you are signed up to ParentMail.

The registration for Parents Evening will be going live on Thursday 20th October, where you will find more information regarding available time slots.

If you are having issues with ParentMail, then please do not hesitate to come in to the office where we can help you register and answer any questions you have.

Yours sincerely,

Sarah Beard
Head teacher