

# KEYWORTH PRIMARY SCHOOL GOVERNING BODY

## STANDARDS AND CURRICULUM COMMITTEE TERMS OF REFERENCE

(as adopted on 14 September 2016)

### 1. Membership

The membership of the Committee shall be not less than three governors.

### 2. Quorum

The quorum for meetings of the Committee shall be three governors, who are members of the committee.

### 3. Frequency of Meetings

The Committee shall meet at least once per term.

### 4. Delegated Functions

4.1 To keep under review the school's statutory obligations in relation to the National Curriculum.

4.2 To ensure the curriculum is balanced and broadly based.

4.3 To monitor school based, local and national performance data and reports (e.g. Raiseonline), evaluating achievement and analysing the performance of different groups and subjects.

4.4 To monitor the impact of the use of Pupil Premium funding.

4.5 To ensure religious education (RE) and collective worship are provided in accordance with statutory requirements.

4.6 monitor the provision for and evaluate the progress and attainment of vulnerable groups e.g. children eligible for FSM, looked after children, young carers, and evaluate the effectiveness of intervention strategies.

4.7 To ensure that the school meets the General and Specific Equality Duties in relation to teaching and learning, curriculum, achievement and progress.

4.8 To keep under review the school's self evaluation process.

4.9 To monitor the implementation and evaluate the outcomes of the Behaviour Policy.

4.10 To monitor pupil attendance and evaluate strategies designed to maximise it.

4.11 To ensure the Register of pupils' admission to school and the Register of pupils' attendance are kept in accordance with statutory requirements.

4.12 To determine any other matters referred to the Committee by the Governing Body.

## **5. Policies**

5.1 To ensure an Accessibility Plan is established and recommended to the Governing Body for approval, and is reviewed every three years.

5.2 To ensure a Governors' Statement on Behaviour & Discipline is established and recommended to the Governing Body for approval.

5.3 To ensure a Sex & Relationship Education Policy is established and recommended to the Governing Body for approval.

## **6. Reporting to the Governing Body**

6.1 The Committee clerk will send the minutes (or draft minutes) of its meetings to the clerk of the Governing Body for inclusion with the agenda of the next meeting of the Governing Body.

6.2 The Committee Chair (or, if the Committee Chair is not present at the full Governing Body meeting, any other member of the Committee who was present at the Committee meeting) shall report to the full Governing Body on any actions undertaken by the committee, as delegated to the Committee by the Governing Body.